



Hilpertons Church of England Voluntary Controlled Primary School

Instrument of Government

Policy Ratified: November 2025

Next Policy Review Date: November 2026

Policy Reviewed: Annually

Policy Reviewed by: Full Governing Board

Policy Ratified by: Full Governing Board

This is a Statutory Policy

This policy template is taken from The Key

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1. Legislation and statutory guidance

Governing boards of maintained schools must have an instrument of government which sets out information about how the board is constituted. This requirement is set out in [The School Governance \(Constitution\) \(England\) Regulations 2012, part 5, regulation 28](#).

This model instrument of government is based on the model document in the Department for Education's statutory guidance, the [Constitution of Governing Bodies of Maintained Schools](#).

2. Instrument of government

INSTRUMENT OF GOVERNMENT: VOLUNTARY CONTROLLED CE SCHOOLS

1. The name of the school is Hilpertton C E V C Primary School
2. The school is a voluntary controlled school
3. The name of the governing body is "The Governing Body of Hilpertton School"
4. The governing body could consist of a maximum of 13 governors as follows:
 - a) 2 parent governors
 - b) 1 local authority governor
 - c) 2 staff governors (including the Headteacher)
 - d) 5 co-opted governors
 - e) 3 foundation governors (including an ex-officio governor)
5. legislation.gov.uk states that there should be at least 7 governors with at least 2 foundation governors (inc ex-officio) but no more that a quarter of the total number of governors.
<https://www.legislation.gov.uk/ukxi/2012/1034/contents/made>
6. The foundation governors shall be appointed by the Salisbury Diocesan Board of Education, in consultation with the Parochial Church Council of the parishes of the ecclesiastical districts in the area served by the school
7. a) the holder of the following office shall be a foundation governor ex-officio:

The principal officiating minister of the parish or ecclesiastical district in which the school is situated

b) the Archdeacon of the Archdeaconry in which the school is situated shall be entitled to appoint a foundation governor to act in the place of the ex-officio foundation governor whose governorship derives from the office named in (a) above, in the event that the ex-officio governor is unable or unwilling to act as a foundation governor, or has been removed from office under regulation 23 (2) of the regulations

The Archdeacon of the Archdeaconry in which the school is situated is entitled to request the removal of any ex-officio foundation governor and can appoint any substitute governor

8. The school has a trust recognising its historic foundation, the school will preserve and develop its religious character in accordance with the principles of the Church of England and in partnership with the Church at parish and diocesan level

The school aims to serve its community by providing an education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith and promotes Christian values through the experience it offers to all its pupils

9. This instrument came into effect on 19th June 2017
10. This instrument was made by order of Wiltshire Council on 27th June 2017.

3. Monitoring arrangements

This policy will be reviewed by the Full Governing Body annually.

At every review, the policy will be approved by the full governing board.